

NORTH SYRACUSE CENTRAL SCHOOL DISTRICT

Policy 9530

BOARD OF EDUCATION POLICY STATEMENT

SUBJECT: Prohibition of Smoking and Tobacco Use

POLICY: 9530 EFFECTIVE DATE: 10/16/06

DATE OF ORIGINAL POLICY: 4/16/90 DATE OF NEXT REVIEW: 10/2009

REPLACES POLICY NO.: 9530 DATED: 10/16/06

I. PHILOSOPHY

The Board of Education acknowledges the health hazards associated with smoking and recognizes its responsibility to provide its staff and students with a smoke-free environment. Therefore, in compliance with the federal Pro-Children Act of 1994, the New York State Clean Indoor Air Act of 1989, as amended in 2003, and the Pro-Kids Act of 1994, the Board of Education prohibits smoking and tobacco use at all times in indoor District facilities used to provide educational and library services for children. In addition, the Board of Education prohibits smoking and tobacco use at all times in all other District buildings, structures, and surroundings outdoor grounds, as well as in any District vehicles used to transport children or school personnel.

II. POLICY

In accordance with the Pro-Children Act of 1994, the Clean Indoor Air Act of 1989 as amended in 2003, the North Syracuse Board of Education is dedicated to providing its students, visitors and employees a smoke-free environment. This includes protecting non-smokers from involuntary exposure to the tobacco smoke of others in the work environment. The Board of Education prohibits smoking and tobacco use at all times in indoor District facilities owned, or leased, or contracted for and utilized by the District to provide educational and library services for children. Smoking and tobacco use is also prohibited at all times in all other buildings, structures, and surrounding outdoor grounds owned, leased, or contracted for and utilized by the District, as well as in any District vehicles used to transport children or school personnel.

For the purpose of this policy, school grounds are defined as any buildings, structures and the surrounding outdoor areas within the school's legally defined property boundaries. The prohibition of smoking and tobacco use applies to any person, not just school district employees.

III. EXCEPTIONS TO THE POLICY

There are no exceptions to this policy.

IV. AMPLIFYING INSTRUCTIONS AND GUIDELINES

The Superintendent of Schools or his/her designee has responsibility for the development of administrative guidelines and procedures for this policy.

The successful implementation of this policy will depend upon the thoughtful consideration and cooperation of smokers and non-smokers. All employees share the responsibility for adhering to and enforcing this policy. Any conflicts should be brought to the attention of the appropriate supervisory personnel.

V. DELEGATION OF AUTHORITY

The Superintendent or his/her designee has the overall responsibility of enforcing this policy by communicating it to all relevant parties, and by providing the necessary guidelines and instructions to all appropriate administrators.

VI. REPORTS

All necessary or required reports pertaining to the implementation of this policy will be distributed, completed and forwarded to the appropriate administrative personnel. This policy must be posted in all school buildings as public information.

VII. EXPIRATION

This policy is to be reviewed annually, or as required by court decisions or changes in the applicable statutes or regulations.

VIII. LEGAL REFERENCES

Federal Goals 2000: Educate America Act of 1994, Title X, Part C.
New York State Public Health Law Article 13-E as amended in 2003.
New York State Education Law Article 9.
Pro-Children Act of 1994, 20 U.S.C §7181.

IX. SIGNATURE BLOCK

Reviewed and Approved
by Board Policy Committee Patricia J. Edwards 10/16/06
Chairperson Date

Reviewed and Adopted
by Board of Education [Signature] 10/16/06
President Date

Received for Implementation [Signature] 10/16/06
Superintendent Date

Reviewed:

Status:

Date: _____

Date: _____

Date: _____

NORTH SYRACUSE CENTRAL SCHOOL DISTRICT
ADMINISTRATIVE GUIDELINES AND PROCEDURES
TO IMPLEMENT
POLICY 9530 – PROHIBITION OF SMOKING AND TOBACCO USE

The following steps will be taken to enforce this policy:

1. The policy will be reviewed and revised on an as needed basis to comply with any changes in Federal, State or local laws.
2. “Tobacco Free” signs will be posted at the front entrance of District buildings, indicating that tobacco use is prohibited in school buildings, on school grounds, at events and in District vehicles.
3. The Visitor Code of Conduct, which includes the statement that smoking and tobacco use is prohibited, shall be posted in each District building.
4. Principals, Directors and all individuals in a supervisory role will be designated as responsible agents for informing those individuals who are smoking or using tobacco in prohibited areas that they are in violation of the law. Individuals who witness violations of this policy should be encouraged to report such violations to Principals, Directors, or individuals in a supervisory role.
5. This policy will be included in all employee handbooks and a copy of this policy will be distributed to employees on an annual basis and will be reviewed at the opening staff meeting each school year. A statement regarding the District’s policy on smoking and tobacco use will be included in student handbooks.
6. If the violator of this policy is a student, discipline in accordance with policy 5311.1 (Discipline Policy) will be administered and records will be kept in accordance with student discipline procedures at the building level.
7. If the violator of this policy is an employee, action will be taken in accordance with the applicable negotiated agreement, Civil Service Law Section 75, and Education Law 3020-a; and records will be kept accordingly.
8. If the violator of this policy is a visitor, appropriate action shall be taken in accordance with Policy 1240.1 (Visitor Code of Conduct).