

EMPLOYEE ASSISTANCE PROGRAM
Presents
**RETIREMENT PLANNING
FOR NON-INSTRUCTIONAL EMPLOYEES**

**It's never too early to plan for retirement.
This includes: Tier I, II, III, IV**

What should I be doing to prepare for retirement?
Come to this information program and get your questions answered.

1. Steps to prepare for retirement.
2. New York State retirement system options.
3. How to calculate MAXIMUM retirement allowance.
4. Insurance alternatives.

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If you are not sure
which retirement
system you are in,
***contact your
personnel office.***

Facilitated by
NYS Employee Retirement System Representative

Date: **Wednesday, April 9, 2014**
Time: 4:30 pm — 6 pm
Fee: FREE
Location: OCM BOCES, IEH Campus
Conference Center, Rodax Building 8
6820 Thompson Road, Syracuse 13221

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NOTE:
This workshop is for
NON-
INSTRUCTIONAL
Employees ONLY
i.e. Clerical,
Transportation,
Maintenance, etc.

If you have questions about the program, contact Michelle Stolicker 1-800-EAP-8764 or (315)471-1361 To accommodate participants, please complete and return by **March 26, 2014**

SPACE IS LIMITED, REGISTER EARLY!

NYS Retirement Planning for NON-INSTRUCTIONAL Employees — April 9, 2014

Name: _____
School Building: _____ School District: _____
Position: _____
School Phone: _____ Home Phone: _____
E-mail Address: (please print clearly) _____

Return : **EMPLOYEE ASSISTANCE PROGRAM
c/o OCM BOCES - IEH
MICHELLE STOLICKER
906 SPENCER STREET
PREVENTION NETWORK
SYRACUSE, NEW YORK 13204**