EMPLOYEE ASSISTANCE PROGRAM
Presents

RETIREMENT PLANNING
FOR NON-INSTRUCTIONAL EMPLOYEES

It's never too early to plan for retirement.
This includes: Tier I, II, III, IV

What should I be doing to prepare for retirement?
Come to this information program and get your questions answered.

1. Steps to prepare for retirement.
2. New York State retirement system options.
3. How to calculate MAXIMUM retirement allowance.
4. Insurance alternatives.

If you are not sure which retirement system you are in, ***contact your personnel office.***

Facilitated by
NYS Employee Retirement System Representative

Date:	**Wednesday, March 18, 2015**
Time:	4:30 pm — 6 pm
Fee:	FREE
Location:	OCM BOCES, IEH Campus Conference Center, Rodax Building 8 6820 Thompson Road, Syracuse 13221

NOTE:
This workshop is for NON-INSTRUCTIONAL Employees ONLY i.e. Clerical, Transportation, Maintenance, etc.

If you have questions about the program, contact Michelle Stolicker 1-800-EAP-8764 or (315)471-1361 To accommodate participants, please complete and return by **March 4, 2015**

SPACE IS LIMITED, REGISTER EARLY!

NYS Retirement Planning for NON-INSTRUCTIONAL Employees — March 18, 2015

Name: _____

School Building: _____ School District: _____

Position: _____

School Phone: _____Home Phone: _____

E-mail Address: (please print clearly) _____

Return :

EMPLOYEE ASSISTANCE PROGRAM
c/o OCM BOCES - IEH
MICHELLE STOLICKER
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PREVENTION NETWORK
SYRACUSE, NEW YORK 13204