



OCM BOCES SLS Mini-Grant 2012-2013 Application
October 2012

LMS Applicant Name (please print): _____ Today's Date: _____

District & School Name: _____

Phone #: _____ Email: _____

Grade Level(s) _____ Curriculum Area(s) _____

School Librarian and Teacher Partner (Names, if applicable): _____

Project Title(s): _____

Project purpose(s): (ex: training sessions for community members, research with advance placement students, digital storytelling, podcasting, conference, Wii instructional applications, collaborative unit design, data analysis of student assessment, Web 2.0, etc.)

***Attach typed Project Proposal /Narrative and Checklist to this application. Include detailed costs within narrative. (See FAQ for further information.)**

Summary of Amount Requesting:

Instructional
(including collaborative curriculum per contract, benefits, etc.) Total #1 = _____

Total #2 = _____

Literacy Based
(Include stipends, substitutes, materials, etc.) Total #1 = _____

Total #2 = _____

Professional Development
(Registration + Hotel etc.) Total #1 = _____

**Meals NOT included, exception is meals inclusive with registration.* Total #2 = _____

GRAND TOTAL = _____



**OCMBOCES SLS Mini-Grant 2012-2013 Budget Form
October 2012**

Amount Requested/Budget –Complete all applicable items

Instructional:	Project 1	Project 2	**Priority ____ ____
LMS stipend (including benefits)	_____	_____	
<i>Teacher(s) stipend</i>	_____	_____	
Substitutes, if applicable	_____	_____	
* Materials, if applicable	_____	_____	
Total Collaborative Unit Grant Amount: _____			
Literacy Based Program:	Project 1	Project 2	**Priority ____ ____
LMS stipend	_____	_____	
Teacher(s) stipend	_____	_____	
Substitutes, if applicable	_____	_____	
* Materials, if applicable	_____	_____	
Total Program Grant Amount: _____			
Professional Development:	Project 1	Project 2	**Priority ____ ____
Registration	_____	_____	
Hotel	_____	_____	
Substitutes	_____	_____	
Total Conference Grant Amount: _____			
Totals			

***Materials: Please list all expenditures on a separate sheet**

**** For two projects, prioritize each (priority 1, priority 2)**

Application Signatures:

LMS Signature: _____

Principal Name (please print): _____

Principal Signature: _____

Superintendent/Designee Name (please print) _____

Superintendent/Designee Signature _____

Note: If the grant is approved, the LMS will be required to collect district level signatures, complete and return an Award Notification Page.



***OCM BOCES SLS 2012-2013
Mini-Grant
Project Proposal/Grant Narrative with Budget Details
October 2012***

Please include your **typed** proposal/narrative on this page or attach separate sheets if more room is needed. *If applying for two projects, please complete a copy of this page for each.*

Name of Library Media Specialist Please Print

Signature
