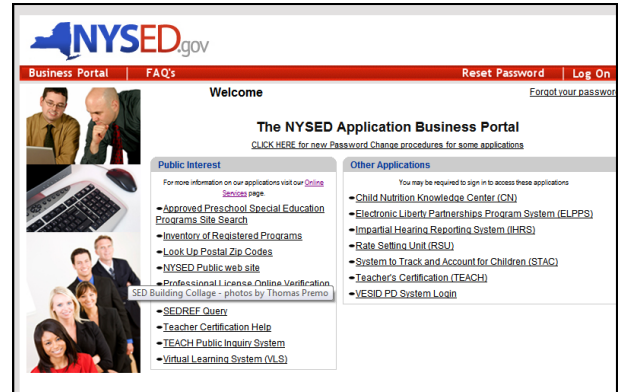


OCM BOCES Network Team

DIRECTIONS for filling out Year 3 Budgets

Login into the [NYSED Business Application Portal](#)

Select the American Recovery and Reinvestment Act (ARRA) Reporting System link.



Select the **tab** that says “Applications, Budgets, Amendments, and Finals”

The Final Expenditure Report for all Education Jobs funds, including the supplemental amount, must be submitted no later than September 30, 2012. Compliance with this deadline will help assure your ability to fully claim all funds available to your district from the Education Jobs Fund. Do NOT file a Final Expenditure Report until the supplemental amount has been approved via amendment and expended.

If the Final Expenditure Report includes any expenses for obligations made after June 30, 2012, the district must inform the Department via e-mail to ARRAERSFAPP@mail.nysed.gov. This will ensure that Department records are adjusted appropriately for districts choosing to obligate after the original budget period end-date (June 30, 2012) shown on the Grant Award Notice.

Section 1512 of the American Reinvestment and Recovery Act of 2009

ARRA recipient quarterly reports are required under federal law by Section 1512 of the American Reinvestment and Recovery Act of 2009. The purpose of this reporting is to answer important questions, such as:

- What are your Recovery Act titles and what amounts?
- What projects or activities are being funded with Recovery Act dollars?

Please Select

- Race To The Top (RTTT) Online Budget 2012-13
- Education Jobs Fund - Final Expenditure Report 2011-12
- Race To The Top (RTTT) Annual Program Report 2011-2012
- Race To The Top (RTTT) Final Expenditure Report 2011-2012
- Education Jobs Fund - Online Amendment 2011-12
- Race To The Top (RTTT) Online Budget 2011-12
- Education Jobs Fund - Online Budget 2011-12
- Race To The Top (RTTT) Annual Program Report 2010-2011
- Education Stabilization Fund - Final Expenditure Report 2010-11
- Race To The Top (RTTT) Online Budget 2010-11
- Education Jobs Fund - Amended Online Budget 2010-11
- Education Jobs Fund - Online Budget 2010-11
- Educational Stabilization Fund - Amended Application 2010-11
- Educational Stabilization Fund - Online Application 2010-11
- Education Stabilization Fund - Final Expenditure Report 2009-10
- Education Stabilization Fund - Supplemental Application 2009-10
- Education Stabilization Fund - Original Application 2009-10

Please Select

and Finals

Continue

Scroll down in the menu box that appears. **Select** RTTT Online Budget 2012-13 from the drop-down box.

Click Continue

The next screen should show basic District data and the grant amount.

Click Continue

You will see the screen to the right. If it is not pre-populated for you, copy and paste the following language into the box:

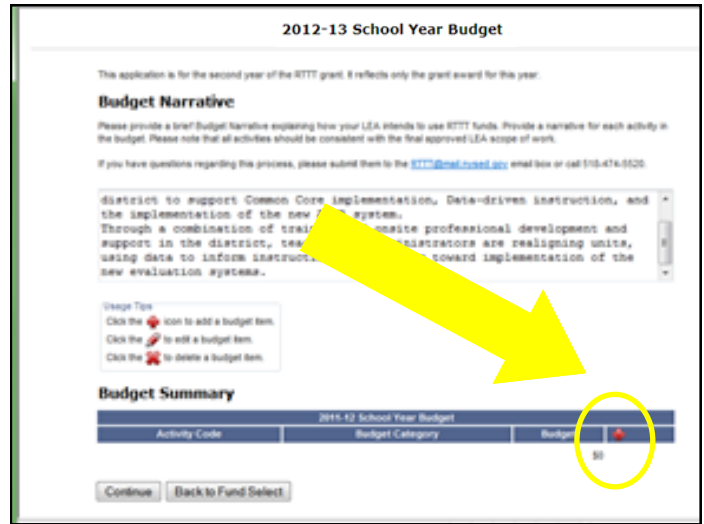
The district has allocated all of its Race To The Top funds to the OCM BOCES Network Team. The BOCES Network Team is working in collaboration with the district to support Common Core implementation, Data-driven instruction and Inquiry, and the implementation of the new APPR system. Through a combination of training and onsite professional development and support in the district, teachers and administrators are realigning units, using data to inform instruction, and working toward implementation of the new evaluation systems.

2012-13 School Year Budget		
Activity Code	Budget Category	Budget
Network Teams	BOCES Services	\$11,487

It should now look something like this:

2012-13 School Year Budget		
Activity Code	Budget Category	Budget
		\$0

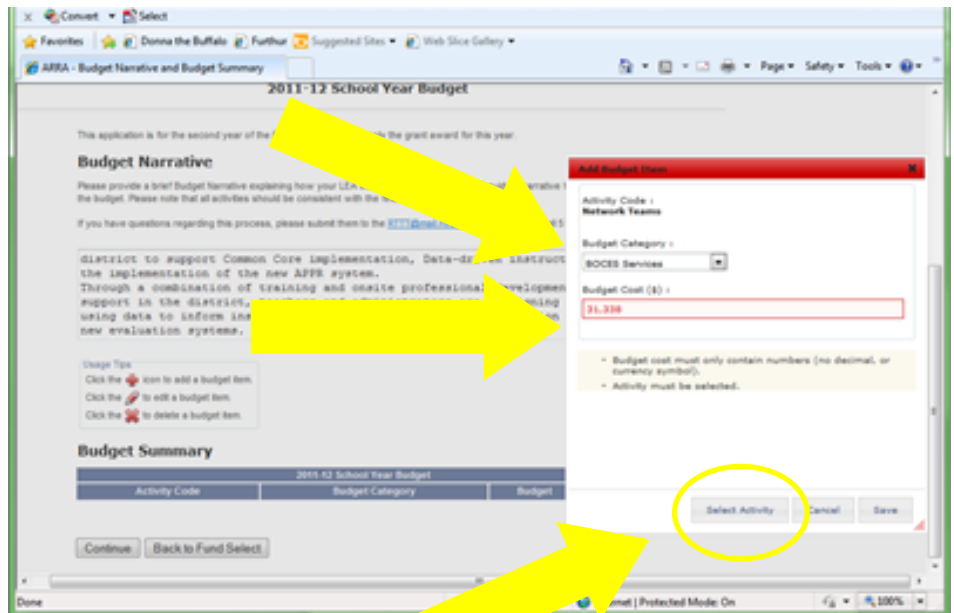
Then click on the little red + on the lower right part of the blue shape.



Choose the category “BOCES Services” which will pop up.

Enter the budget cost (which is 1/3 of your total RTTT allocation) **from the next page**

DO NOT use a dollar sign, comma, or decimal



Next choose “select activity.”

Choose BOCES Network Team.

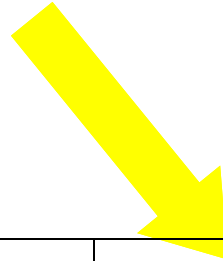
Scroll down to the Network team button and choose it (second from the bottom).

Continue once again and you should see the message to the right.



Once the annual online budgets are approved by SED an award letter will be sent and then districts can begin drawing down funds for year 2 using paper FS-25 forms. Award letters are sent approximately 2-3 weeks following the approval. RTTT funds should be accounted for in the special aid fund as Revenue Code F4289.

This is the budget amount to enter (NO dollar sign, comma, or decimal)



	547.050.001	547.050.002	
Revenue:	Network Team	APPR	TOTAL
Baldwinsville	\$ 34,771.25	\$ 11,590.42	\$ 46,361.67
Cazenovia	\$ 7,807.25	\$ 2,602.42	\$ 10,409.67
Chittenango	\$ 17,296.75	\$ 5,765.58	\$ 23,062.33
Cincinnati	\$ 16,788.00	\$ 5,596.00	\$ 22,384.00
Cortland	\$ 56,011.00	\$ 18,670.33	\$ 74,681.33
DeRuyter	\$ 7,361.25	\$ 2,453.75	\$ 9,815.00
Fabius	\$ 6,117.75	\$ 2,039.25	\$ 8,157.00
Fayetteville	\$ 7,421.25	\$ 2,473.75	\$ 9,895.00
Homer	\$ 24,490.00	\$ 8,163.33	\$ 32,653.33
Jamesville	\$ 15,743.25	\$ -	\$ 15,743.25
La Fayette	\$ 6,310.75	\$ 2,103.58	\$ 8,414.33
Lyncourt	\$ 7,053.50	\$ 2,351.17	\$ 9,404.67
Marathon	\$ 10,604.25	\$ 3,534.75	\$ 14,139.00
Marcellus	\$ 9,357.00	\$ 3,119.00	\$ 12,476.00
McGraw	\$ 8,261.00	\$ 2,753.67	\$ 11,014.67
Onondaga	\$ 8,615.75	\$ 2,871.92	\$ 11,487.67
Solvay	\$ 23,503.50	\$ 7,834.50	\$ 31,338.00
Tully	\$ 9,237.00	\$ 3,079.00	\$ 12,316.00
W Genesee	\$ 27,586.75	\$ 9,195.58	\$ 36,782.33
Westhill	\$ 8,768.50	\$ 2,922.83	\$ 11,691.33