

Vacancy Notice

OCMBOCES

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Notice of vacancy within the Onondaga-Cortland-Madison BOCES

Position: *Assistant Coordinator: Mid-State Regional Bilingual Education Resource Network (12 months)*

Division: Instructional Support Services ****Internal Posting****

Location: Main Campus, 110 Elwood Davis Road, Liverpool, NY

Duties: Principal Function: Assist the Coordinator for ENL/Bilingual Programs in the operation of the Mid-State RBERN including serving as Resource Specialist and supervising staff. The Assistant Coordinator will provide technical assistance, professional learning, consultation services and other required services for local, regional and statewide school districts for the purpose of improving programs serving English Language Learners in the Mid-State region and across New York State. The Assistant Coordinator will be designated to manage various aspects of the program and to serve as the secondary regional liaison with NYSED Office of Bilingual Education and World Languages, and other NYSED school improvement providers, and applicable; 126 districts and 9 BOCES within the Mid-State RBERN region.

Qualifications: Assistant Coordinator must hold a Master’s degree or above, valid New York State certification as an administrator (C.A.S., S.D.A., S.B.L., and/or S.D.L.) or its equivalent and valid New York State certification as a teacher of ELLs (teaching certificate in English to Speakers of Other Languages [ESOL], Grades K-12 or its equivalent, or one or more Bilingual Extension Certificates in different languages). Must have a minimum of five (5) years of experience in educational leadership, including bilingual and ENL education, and a minimum of three (3) years of teaching experience. Outstanding oral and written skills; staff development experience; excellent interpersonal and organizational skills; collaborative team player. Bilingualism and Computer literacy is strongly preferred. Travel required. Reliable mode of transportation is needed.

Salary: Commensurate with experience

Starting Date: Effective November 22, 2024

Closing Date: One (1) week from date Notice posted

To apply, send cover letter and resume to:

Personnel Department/ Recruitment Office
Onondaga-Cortland-Madison BOCES
PO Box 4754
Syracuse, NY 13221
Telephone: (315) 433-2638 / Fax: (315) 433-2650
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***INTERNAL POSTING - OPEN TO CURRENT OCM BOCES EMPLOYEES ONLY* #5914**